

ANNUAL GENERAL MEETING

ANNUAL REPORT

March 31 2021

EXCELLENCE
TRANSPARENCE
IMPUTABILITÉ
COLLABORATION

Entité 

ÉRIÉ ST. CLAIR/SUD-OUEST

Planification des services
de santé en français

www.entite1.ca



Table of Contents

Meeting Agenda.....	2
Territorial recognition.....	3
Notice of the 11 th Annual general meeting	4
Minutes of the 10 th Annual general meeting	5
Message from the Chair of the Board of directors	9
Message from the interim Executive Director	10
Community engagement and activities report.....	12
Financial statements as of March 31, 2021.....	16



11th ANNUAL GENERAL MEETING

Thursday, September 23rd, 2021 at 5:00 PM
by Videoconference

Meeting Agenda

1. Opening of Annual general meeting
2. Territorial recognition
3. Determination of quorum
4. Introduction of guests and members of the Board of directors
5. Appointment of a Chair and a Secretary for the meeting (Motion 1)
6. Adoption of the agenda. (Appendix A) (Motion 2)
Motions from September 23rd, 2021 meeting (Appendix B)
7. Declaration of conflicts of interest
8. Approval of the minutes of the Annual general meeting of September 24th, 2020
(Appendix C) (Motion 3)
9. Presentation of the Chair's message (Appendix D) (Motion 4)
10. Presentation of the interim Executive Director's message (Appendix E) (Motion 5)
11. Presentation of the community engagement and activities Report (Appendix F) (Motion 6)
12. Presentation of the independent auditor's Report for the 2020-2021 fiscal year (Appendix G)
(Motion 7)
13. Appointment of the independent Auditor for fiscal year 2021-2022 (Motion 8)
14. Election of Board members
15. Special mention
16. Closing of the Annual meeting (Motion 9)

Territorial Recognition

We respectfully acknowledge that the lands on which we find ourselves today are the traditional, ancestral, and contemporary territories of the Niswi, Ishkodewan and Anishinaabeg of the Three Fires Confederacy (Ojibwe, Odawa and Potawatomi).

Notice of the 11th Annual general meeting

ENTITÉ ÉRIÉ ST. CLAIR/SUD-OUEST FRENCH LANGUAGE HEALTH PLANNING SERVICES

Pursuant to section 10.5 of By-law No. 1, you are hereby called to the 11th Annual general meeting of the Erie. St. Clair/Southwest French Language Health Services Planning Entity to be held:

DATE: Thursday, September 23rd, 2021

TIME: 5:00 PM

LOCATION: Videoconference

The members present will be called upon (Article 10.3):

- to receive the Chair's report including a financial report presenting the year-end balance sheet and the annual financial statements;
- to elect directors according to the annual election process;
- to ratify the appointment of an external auditor;
- if applicable, ratify any changes to By-Law No. 1 that the Council may have approved;
- to study any Motion submitted to it by the Council.

A copy of the annual report will be available, upon request, at the following email address:
ypoulin@entite1.ca

September 6, 2021

Marie Dorval
Secretary

ERIE ST. CLAIR/SOUTHWEST FRENCH LANGUAGE
HEALTH SERVICES PLANNING ENTITY

Minutes of the 10th Annual general meeting (AGM)

Thursday, September 24th, 2020 at 5:00 PM
by Videoconference

1. Chair's Welcome

Paul Lachance, Chair of the Board, welcomed everyone and declared the meeting open.

2. Determination of quorum

	Present	Absent	Excused
Paul Lachance	x		
Jean-Pierre Cantin	x		
Marie Dorval	x		
Didier Marotte	x		
Gerardo Castro	x		
Gina Gobbi			x
Joseph Bisnaire	x		
Myra Spiller	x		
Yves Mainville	x		
Blandine Lesage	x		
Richard Makitundolomingo			x
<u>Staff members</u>			
Guy Mian	x		
Paul Levac	x		

3. Introduction of guests and members of the Board of directors

The Chair introduced the guests present as well as the members of the Board of directors.

The guests are: Marthe Dumont, Coordinator at Erie St. Clair LHIN, Jeff Ostrow, partner at Grant Thornton LLP, Julie Lantaigne, Executive director at Réseau franco-santé Sud Ontario, Claude Saizonou, Chair of The African Community Association of Southwestern Ontario, and Jacques Kenny, former founding Executive director of the Entity.

4. Appointment of the Chair of the AGM

It was moved by Jean-Pierre Cantin and seconded by Didier Marotte that Alain Vachon be appointed Chair of the September 24th, 2020 AGM.

All in favor

Carried

5. Appointment of the Secretary of the Meeting

It was moved by Marie Dorval and seconded by Didier Marotte that Mélanie Gatt be appointed Secretary of the September 24th, 2020 AGM.

All in favor

Carried

6. Adoption of the agenda

It was moved by Gerardo Castro and seconded by Blandine Lesage that the agenda for the 11th AGM of the Erie St. Clair/Southwest French Language Health Services Planning Entity be carried as presented.

All in favor

Carried

7. Declaration of conflicts of interest

No conflict of interest is declared.

8. Approval of the minutes of the AGM of June 14th, 2019

It was moved by Joseph Bisnaire and seconded by Gerardo Castro that the minutes of the AGM held on June 14th, 2019, be carried as presented.

All in favor

Carried

9. Matters arising from the minutes of the AGM of June 14th, 2019

No matters arising.

10. Presentation of the Chair's message

Paul Lachance, Chair of the Board of directors, outlines his message.

It was moved by Jean-Pierre Cantin and seconded by Marie Dorval that the Chair's message be received as presented.

All in favor

Carried

11. Presentation of the interim Executive director message

Paul Levac, interim Executive director, outlines his report.

It was moved by Didier Marotte and seconded by Gerardo Castro that the message of the interim Executive director be received as presented.

All in favor

Carried

12. Presentation of the activity Report

Paul Levac, interim Executive director and Guy Mian, planning Agent, presented the activity Report describing the activities that took place over the past year. Following this presentation, questions were asked:

Question from Joseph Bisnaire:

Is the active demand part of the communication plan?

Answer from Guy Mian:

Yes, and actions are scheduled.

Question from Claude Saizonou:

What is the Entity doing to reach the Francophone African Community?

Answer from Paul Lachance:

This is an important element that we will be working on over the next year.

It was moved by Yves Mainville and seconded by Myra Spiller that the activity Report be received as presented.

All in favor

Carried

13. Presentation of the independent Auditor's Report for the 2019-2020 fiscal year

Jeff Ostrow of Grant Thornton presents the financial statements for the fiscal year ending March 30th, 2020.

Following this presentation,

It was moved by Didier Marotte and seconded by Jean-Pierre Cantin that the external Auditor's Report for the year ending March 31st, 2020, be approved as filed and as approved by the Board of directors in an electronic vote held on June 5th, 2020.

All in favor

Carried

14. Appointment of the independent Auditor for the 2020-2021 fiscal year

It was moved by Didier Marotte and seconded by Yves Mainville that the firm Grant Thornton (formerly Hyatt Lassaline) be reappointed as external Auditor of the Entity, pursuant to the 5-year offer filed in April 2016, for the fiscal year ending March 31st, 2021.

All in favor

Carried

15. Amendment to By-Law No. 1

It was moved by Marie Dorval and seconded by Joseph Bisnaire that the amendments to By-Law No.1 carried by the Board of directors at its regular meeting on August 31st, 2020, be ratified as presented.

All in favor

Carried

16. Elections

It was moved by Myra Spiller and seconded by Joseph Bisnaire that **Gerardo Castro** be confirmed to the Entity's Board of directors as an individual member for the first year, of a third 2-year term, ending at the 2021 AGM.

All in favor

Carried

It was moved by Gerardo Castro and seconded by Joseph Bisnaire that the following persons be confirmed to the Entity's Board of directors as individual members for the first year of a 2-year term, ending at the 2021 AGM.

Didier Marotte
Jean Pierre Cantin
Yves Mainville
Myra Spiller

All in favor

Carried

It was moved by Joseph Bisnaire and seconded by Myra Spiller that the following persons be confirmed to the Entity's Board of directors as individual members for the second year of a fourth 2-year term, ending at the AGM in 2021.

Paul Lachance
Marie Dorval

All in favor

Carried

It was moved by Paul Lachance and seconded by Marie Dorval that **Joseph Bisnaire** be confirmed to the Entity's Board of directors as an individual member for the first year of a second two-year term, ending at the AGM in 2021.

All in favor

Carried

17. Closing of the AGM

The AGM was adjourned at 6:26 PM

Message from the Chair of the Board of directors

April 1st, 2020 to March 31st, 2021

As of April 1st, 2020, Ontarians are homebound; the COVID-19 pandemic is forcing us to do things differently. Teleworking and videoconferencing are now the new normal. The Entity's management team is redoubling its efforts to fulfil its mandate. Everyone adapts to new standards. The same is true for the Board of directors (BOD), which holds its meetings by videoconference mode only, including its 10th Annual general meeting (AGM) in the fall.

Spring 2020

The BOD has carried out the end-of-year tasks: studies and adoption of the financial statements, revision of By-Law No. 1, preparation of the AGM which is postponed to the beginning of the fall. "Business as usual", it will be said, but in virtual mode. Throughout the spring and summer of 2020, the BOD is closely monitoring the transformations that are taken place in the Ontario's health care system since the enacting of the Connecting Care Act, 2019 (Bill 74). The Entity intervenes with government authorities when matters directly or indirectly affect French-language health services.

Ontario Regulation 211/21

In the winter of 2020, the Minister of Health tabled draft Regulations to replace Regulation 515/09, which defines the roles and responsibilities of French-language Health Planning Entities (Entities) and their relationship with Local Health Integration Networks (LHINs). The Minister's Motions raise many concerns among regional Entities. The latter, with a united voice, share with the minister their concerns about the proposed regulation and propose amendments. Ultimately, Regulation 211/21 will come into force as is, on April 1st, 2021, except for a technical amendment.

In response to the concerns raised by the Entities, the Minister of Health informs us that her ministry will work during 2020-2021 with the Entities, the French Language Health Services Advisory Committee and Ontario Health, to clarify, through a relationship agreement, the roles, and responsibilities of key partners in the planning, the design, the delivery, and the evaluation of French-language health care services. It must be acknowledged that the Ministry of Health has faced exceptional constraints during the year because of the pandemic. It is our hope that in 2021-2022, exchanges and collaboration with the ministry, the Advisory Committee, Ontario Health and the Entities will lead to a relationship agreement.

Rapprochement and collaboration

The geographic territory of the Ontario Health Agency's Western Region includes the territories of Entities 1 and 2. The management teams of both Entities work with the same team of managers at Ontario Health West (OHW). The following question arises. "Can we combine the strengths of our two Entities in order to be more effective and efficient in carrying out our mandates?" The answer is yes.

Indeed, in October 2020, the BODs of the two Entities carried motions aimed at a rapprochement between them, which could lead to the creation of a new entity resulting from the merger of Entities 1

and 2. A joint working group is set up. It is working diligently, with the agreement of both BODs, to set up the legal structures of a new entity, “L’Entité de planification des services de santé en français Ouest”, by the end of December. Unfortunately, on December 5, 2020, the Minister announced that she was renewing the mandates of the six (6) original entities until December 2022. The merger project is put on hold, but the rapprochement and collaboration efforts between Entities 1 and 2 are still ongoing.

Provincial Entity

In the winter of 2021, the Entity's BOD adopts a motion to join the project to create a new Provincial Entity for French Language Health Planning (Provincial Entity). The Provincial Entity's mandate is to advise the government and influence its decision-making through the process of developing, implementing, and evaluating health policies to improve the continuum and quality of health services in French.

The Provincial Entity holds its inaugural meeting on February 10th, 2021. Its Board of directors is composed of two representatives from each member entity. It is supported by the executive directors of the members entities. Entity 1 is therefore represented by Didier Marotte and myself on the Board of the Provincial Entity. Paul Levac is one of our resource persons.

We are now on March 31st, 2021, the end of another year. There does not seem to be an end to the COVID-19 pandemic. The 3rd wave is on the horizon; a lockdown and new health measures are to be expected. That's to be continued!

In closing, I would like to thank all members of the Board of directors for the generous donation of their time, their dedication and unwavering support to the management team and the achievement of the Entity's mandate.

Thank you!

Paul Lachance
Chair

Message from the Interim Executive Director

March 2021

Dear Board members, guests, and community members,

The year 2020-2021 was marked internally by the departure of the executive director. The team in place took charge of the administrative and operational files by putting in place the necessary support structures to carry out its activities. We thank the Board of directors, especially the Chair, for his tireless support. At the external level, the transformation of the health system has continued, despite the realities related to COVID-19, which has bathed the Entity in a new dynamic of operation and community engagement.

To add to these two factors, the Entity's Board and administrative team worked in tandem with Entity 2 to jointly explore opportunities for bringing the two Entities together. At the request of the Ministry of Health, this rapprochement project, which is viewed very positively by the two Entities, has been put on hold to allow the latter to continue its health transformation project but more particularly to allow it to focus all its efforts on the needs of Ontarians to fight COVID-19. In the meantime, collaborations between Entities 1 and 2 will continue as many of our priorities in the Ontario Health West region are strategically aligned.

The Entity focused on the deliverables identified in its joint action plan with the Erie St. Clair and Southwest LHINs and its work plan. In the case of both LHINs, the administrative components were integrated into the new agency responsible for our sub-region, Ontario Health West.

This transformation, which is always in evolutionary mode, is leading our Entity to a period of adaptation that will benefit in the longer term, we hope, the continued implementation of health care services for Francophones in the region.

I would also like to highlight the close collaboration and support relationship that exists between the Entity's team and those responsible for coordinating Health Ontario West's French-language health services, which is proving to be a key element during this period of transformation.

The Entity submitted three quarterly reports to the LHINs (Ontario Health West) during this last cycle and actively participated in discussions on the status of joint initiatives and results achieved.

Over the past year, the Entity has been in close collaboration with the other entities to ensure a certain outreach of our Entity at the provincial level but especially shared service opportunities for the provision and management of common services. These actions included a financial contribution to the Provincial Entity, including active participation in the latter's strategic positioning project. This has led to the Entity's involvement and presence within this new Provincial Entity, the development of good collaborative relationships with other EDs, and the receipt of valuable technical support from ED colleagues in the process of strengthening our internal capabilities.

The Entity continued its full fiscal year with the COVID-19 pandemic and with the lockdown as a corollary. This situation has imposed teleworking as an essential mode of operation. The team participated in various capacity building webinars to enable it to adjust the way it delivers services to the Francophone community.

A big thank you to the Board of directors and the management team for their commitment and support to the realization of our deliverables. Special thanks to our partners in the community, health and wellness service providers and the Erie St. Clair and Southwest LHINs and Ontario Health West, whose collaboration is extremely important to us in the implementation and delivery of services to the Francophone community in the region.

Collective success optimizes our willingness to vigilantly pursue the challenges facing us as a Francophone community in a minority context in terms of health care provision. We keep our eyes on our vision and goals and direct our efforts and energies towards achieving our mandate.

The Entity will continue to contribute effectively to improving the accessibility of French-language health services in our region. It is important that we continue in this dynamic to support the Francophone population in obtaining wellness and health services in their language.

Paul Levac

Interim Executive director

Community engagement and activities report

The team operated from a work plan that allowed the Entity to ensure an active presence in the community while maintaining strong collaboration with all stakeholders to ultimately encourage the creation and delivery of services in French and their use by Francophones. This was achieved despite the obligation to compose in virtual mode for the duration of the last tax cycle due to the current pandemic; forcing the team to adapt accordingly. Community engagement planning and activities were based on reasonable choices in line with our vision and our ability to focus the Entity's resources on projects that generated a positive impact for the Francophone community. Here are some of the team's achievements and interventions during the last cycle.

A. Develop strategies to improve and address gaps in the delivery of services to Francophone seniors in LTC (Phase 2 - Define next steps and initiate the implementation of activities) (ESC)

The Erie St. Clair/Southwest French Language Health Services Planning Entity is completing a study to determine the best ways to address gaps in the accessibility of French-speaking seniors to long-term care in French, to define one or more models applicable in the regions it serves, and finally to make recommendations to the competent authorities.

To complete its study, the Entity conducted a survey and interviews, designed to reach Francophone seniors and their families in the Southwest region, to better understand: a) the issues and needs related to LTC services in French; and (b) the value of developing a French-speaking LTC home. A total of 158 people responded to the online survey and 10 people participated in the interviews.

We found sufficient information to support a detailed situational analysis of gaps, needs, existing services, and best practices, approved by collaborators who reviewed a draft of this report.

The results made it possible to make specific recommendations to the Minister on specific strategies to meet the needs observed among Francophone seniors in the region and will be used to support the potential activities of the work plan (year 3).

We have identified FARFO, Entity 2, Ontario Health Team West, Réseau franco-santé du Sud-Ouest and other community organizations, which have the pulse of long-term care homes in the Southwest region, as key partners in developing strategies and facilitating implementation and ways to gain buy-in from target stakeholders.

B. Explore the implementation of regional initiatives, including the extension of services from one region to another (ESC/SW)

The COVID-19 pandemic crisis has significantly altered the delivery of services and programs. In the fear that the interruption of certain services during this period of social isolation will increase the vulnerability of the Francophone community, the Entity, together with its community partners, have made available in the context of the COVID-19 pandemic, an Info COVID-19 platform that is an inventory of health and community services, to determine the language capacity and availability in French, with regular updates and promotion of services (Infofranco-Covid).

In addition, for Windsor Essex and Chatham-Kent, a collaboration with the partners is established and effective (Franco-Covid action) by the realization of a funding proposal from the Red Cross and the implementation of this project. These efforts have also been made in the Sarnia-Lambton and London Middlesex areas.

C. Develop strategies and business cases to improve system navigation for French-speaking patients (Phase 2 - Define next steps and initiate the implementation of activities) (ESC/SW)

The Entity has explored with its partner Entity 2 existing reports on navigation and service coordination. These efforts lead to alignment with best practices and the intention to make available communication tools to make the practice of navigation and coordination of French-language health services a meaningful aspect. The London Middlesex Mental Health Navigation Model will serve as a potential and exemplary model for other regions exploring the implementation of this type of service.

D. Coordinate community engagement with stakeholders (by ensuring active participation/attendance at various working tables, committees, key working groups, applying the Francophone lens, etc.) as a means of filling service gaps and highlighting new opportunities as agents of change (ESC/SW)

The team is working to engage with stakeholders as a way to fill service gaps and identify new opportunities as an agent of change.

The goal is to have a better understanding of the perspective of Francophones and the resulting needs. Planning for focus groups on the mental health of Francophone newcomers and visible minorities in the London and Windsor areas in the context of COVID-19 will thus manifest itself during the next cycle. The survey conducted on the impact of COVID-19 by Entities 1 and 2 will serve as a source of information to inform reflections and identify the advice and needs of participants.

E. Contribute to the ongoing implementation and promotion of the Community of practice of bilingual professionals and facilitate discussions on the health chat (ESC/SO).

The CPBP is a virtual community on Healthchat for professionals in the fields of health, addiction, social services, and wellness that interacts, learns together, builds relationships and through this develops a sense of belonging and mutual commitment.

The following key deliverables have been identified as success points for the CPBP:

A business plan contributing to the expansion of the CPBP through the assessment of issues of concern to its members through the launch of an interest survey of 72 members and the exploration of organizational partnerships

Contribute to the implementation and ongoing promotion of the Community of Practice for Bilingual Professionals through the summer promotional campaign that recruited new members and facilitated discussions on the health chat

Ensure that community of practice members have support and avenues to overcome the challenges they face daily by sharing relevant resources

Promote different levels of participation by creating spaces for members to interact such as the monthly CPBP Rendez-vous with bilingual professionals.

F. Support OHT and partner organizations in the development and implementation of plans and processes to ensure better coordination of services for the Francophone population (ESC/SW).

In its ongoing role of advising and providing technical support to PSH and OHT, the Entity participates in the Windsor Essex OHT Regional Patient and Family Advisory Committee (PFAC) Working Group and has collaborated with the LHIN on the French-language portion of this team's submission. The document produced has been inserted in the application. A letter of support was also provided. The Entity is included in the team's website. The Entity is contributing to the launch activities of the OHT for the London area.

The Entity has also helped Sarnia-Lambton complete the sections on Francophone population and engagement and is identified as an OHT partner in this region. The Entity revised the sections on the Francophone population for Grey-Bruce and Oxford. It will assist Elgin in submitting its application in the third quarter.

The Entity worked with other French-language health planning entities to develop French-language service guidelines for Ontario Health Team applications to assist OHTs in applying the Francophone component when completing the OHT application.

G. Mechanisms of communication and engagement with the community - Newsletters and social media - cycle 2020-2021

In order to facilitate interactions, communication, engagement with the community and information sharing during the pandemic, the Entity has implemented communication and engagement tools with the community. The newsletter and the use of some social media have been initiated during the 2020-2021 cycle. Here is some data on the impact of its use.

NEWSLETTERS

23 newsletters sent
To an average of 299 emails
Average open rate of 23 %

Twitter

27 followers
21,763 impressions
209 Tweets

FACEBOOK

51 followers
5135 impressions

LINKEDIN

14 followers
103 articles



Financial Statements

Entité de planification des services de santé
en français Erié St. Clair/Sud-Ouest

March 31, 2021

Contents

	Page
Independent Auditor's Report	1 - 2
Statement of Operations and Changes in Net Assets	3
Statement of Financial Position	4
Statement of Cash Flows	5
Notes to the Financial Statements	6 - 8

Independent Auditor's Report

Grant Thornton LLP
Suite 203
2510 Ouellette Avenue
Windsor, ON
N8X 1L4

T +1 519 966 4626
F +1 519 966 9206
www.GrantThornton.ca

To the Board of Directors of
Entité de planification des services de santé en français Erié St. Clair/Sud-Ouest

Opinion

We have audited the financial statements of Entité de planification des services de santé en français Erié St. Clair/Sud-Ouest, which comprise the statement of financial position as at March 31, 2021, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Independent Auditor's Report (continued)

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The logo for Grant Thornton LLP, featuring the company name in a stylized, cursive script font.

Windsor, Canada
May 18, 2021

Chartered Professional Accountants
Licensed Public Accountants

**Entité de planification des services de santé en français Erié
St. Clair/Sud-Ouest
Statement of Operations and Changes in Net Assets**

Year ended March 31

2021

2020


Revenues		
Contributions-LHIN	\$ 425 533	\$ 425 533
Miscellaneous	<u>1 300</u>	<u>-</u>
	426 833	425 533
Expenditures		
Salaries	207 015	234 122
Employee benefits	53 062	61 124
Subcontract and consultancy	58 829	38 853
Community outreach	27 506	11 995
Professional fees	29 025	5 750
Rent and insurance	16 251	19 375
Repairs and maintenance	11 401	272
Mail, courier and telecommunication	7 640	7 830
Board of directors	3 675	5 597
Non-refundable GST/HST portion	3 441	2 981
Office	2 338	1 125
Travel	<u>1 997</u>	<u>13 595</u>
	422 180	402 619
Excess of revenues over expenditures before other income	4 653	22 914
Other income		
Government assistance (Note 3)	<u>22 078</u>	<u>-</u>
Excess of revenues over expenditures before surplus repayable	26 731	22 914
Surplus repayable	<u>(4 653)</u>	<u>(22 914)</u>
Excess of revenues over expenditures	22 078	-
Net assets (deficiency), beginning of year	<u>(22 078)</u>	<u>(22 078)</u>
Net assets (deficiency), end of year	<u>\$ -</u>	<u>\$ (22 078)</u>

**Entité de planification des services de santé en français Erié
St. Clair/Sud-Ouest
Statement of Financial Position**

March 31	2021	2020
Assets		
Current		
Cash in bank	\$ 63 215	\$ 52 992
Harmonized sales tax recoverable	6 692	5 779
Prepaid expenses	-	168
	<u>\$ 69 907</u>	<u>\$ 58 939</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 16 169	\$ 15 314
Unearned revenue (Note 4)	35 462	35 462
Government remittances payable	13 623	7 327
Due to Local Health Integration Network	4 653	22 914
	<u>69 907</u>	<u>81 017</u>
Net Assets (deficiency)	<u>-</u>	<u>(22 078)</u>
	<u>\$ 69 907</u>	<u>\$ 58 939</u>

Commitments (Note 5)

On behalf of the board



Member



Member

**Entité de planification des services de santé en français Erié
St. Clair/Sud-Ouest
Statement of Cash Flows**

Year ended March 31

2021

2020

Increase (decrease) in cash

Operating

Excess of revenues over expenditures	\$ 22 078	\$ -
Change in non-cash working capital items		
HST recoverable	(913)	12 404
Prepaid expenses	168	(168)
Accounts payable and accrued liabilities	855	966
Unearned revenue	-	1 175
Government remittances payable	6 296	(4 726)
Due to Local Health Integration Network	(18 261)	22 914

Increase in cash

10 223

32 565

Cash

Beginning of year	<u>52 992</u>	<u>20 427</u>
End of year	<u>\$ 63 215</u>	<u>\$ 52 992</u>

Entité de planification des services de santé en français Erié St. Clair/Sud-Ouest

Notes to the Financial Statements

March 31, 2021

1. Nature of operations

Entité de Planification des Services de Santé en Français Erié St. Clair/Sud-Ouest (L'Entité) is a non-profit organization with the mandate to advise both the local health integration network (LHIN) of Erie St. Clair and of the South West on issues of access to a complete range of quality care and health services to all Francophones. The organization was incorporated September 13, 2010 under the Companies and Associations Act of the Province of Ontario as a not-for-profit organization under the Income Tax Act and as such is exempt from taxes under the Income Tax of Canada.

2. Significant accounting policies

Basis of presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the period in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Tangible capital assets

Tangible capital assets are not recorded on the balance sheet. During the year, tangible capital asset purchases totaling 3,389\$ (2020 - \$NIL) have been expensed.

Contributed services

Because of the difficulty of determining the fair value of volunteer services, contributed services are not recognized in the financial statements.

Use of estimates

The preparation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimate as additional information becomes available in the future. Areas of significant estimates include accrued liabilities.

Entité de planification des services de santé en français Erié St. Clair/Sud-Ouest

Notes to the Financial Statements

March 31, 2021

2. Significant accounting policies (continued)

Financial assets and liabilities

Initial measurement

Upon initial measurement, the organizations's financial assets and liabilities are measured at fair value, which, in the case of financial assets or financial liabilities that will be measured subsequently at amortized cost, is increased or decreased by the amount of the related financing fees and transaction costs. Transaction costs relating to financial assets and liabilities that will be measured subsequently at fair value are recognized in operations in the year they are incurred.

Subsequent measurement

At each reporting date, the organization measures its financial assets and financial liabilities at amortized cost (including any impairment in the case of financial assets), with the exception of investments in equity instruments traded in an active market which are measured at fair value and bond investments which the organization has elected to measure at fair value by designating that fair value measurement shall apply.

3. Government assistance

During the year, the Ministry of Health agreed to provide a onetime funding proposal in relation to the Entity's 2019 surplus repayable. The surplus will assist the Entity to offset the past deficits for the years 2017-2018 and 2018-2019, a total amount of \$ 22,078.

4. Unearned revenue

Unearned revenue represents contributions from the LHIN received but not spent at year end. This amount will be recognized in revenue when the related expenditures are made or services are offered. The amount deferred is to be spent on the completion of projects outstanding from the current year.

5. Commitments

The organization has a lease in Windsor maturing in December 2021, for the rental of space totalling \$8,009.

Entité de planification des services de santé en français Erié St. Clair/Sud-Ouest

Notes to the Financial Statements

March 31, 2021

6. Merger of Entité 1 and Entité 2

Encouraged by Health Ontario West, and in light of the new provincial structure and a transformation of the health system and Francophone consultation mechanisms, Entities 1 and 2 were encouraged to consider an alignment with the Health Ontario West region. A working committee was established in the fall and Borden Ladner Gervais (BLG) was retained to best support this process. Two invoices were submitted by BLG to reflect the services rendered. Subsequently, a meeting was held with the Ministry of Health who supported the project; however, they asked the two Entities to explore other options for collaboration as the Ministry, having not completed its transformation plan, could not make a decision at this time on the subject of a merger. Therefore, the project of a merger is put on hold until the end of 2022.

7. Economic dependence

During the year, all of the revenue was derived from LHIN contributions. The economic dependence results from the fact that the viability of the organization would be affected by the loss of these revenues. It is stipulated in the agreement with the LHIN that contributions are subject to a final determination. In the case that the LHIN would make an adjustment to this amount, the difference would be accounted for during the period in which the adjustment occurred.

8. COVID-19

Since March 31, 2020, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, organizations are being forced to cease or limit operations for long or indefinite, periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing and closures of non-essential services have triggered significant disruptions of businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions.

L'Entité continues to receive its funding from the LHIN and continues to pursue its mandate to ensure a better access to quality healthcare for the French community. The organization has seen a slight increase in operating costs to conform with local public health measures but also a decrease in certain operating costs as a result of less travel.

While governments and central banks have reacted with monetary and fiscal interventions designed to stabilize economic conditions, the duration and extent of the impact of the COVID-19 outbreak, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the company for future periods.
